



FEEDING HOPE

Organization/Program Effectiveness Evaluation

Adopted 2/1/2018

The Executive Director, coordinating with appropriate Board members, staff and volunteers, is expected to report to the Board of Directors, in writing, the following:

1. The Executive Director shall report program metrics collected for each program, progress on program goals and the financial standing of each program not later than the BOD meeting prior to the planned budget presentation.

The proposed budget shall be presented not later than the BOD meeting prior to the budget approval meeting. Fiscal year budget approval shall occur not later than the last BOD meeting of the prior fiscal year.

2. At the January Board meeting, or seventh meeting of the fiscal year, the Executive Director is expected to give a written update on the progress of these programs reflecting any challenges, changes or new opportunities. The January update should also include a mid-year financial review of the overall organization.